

基本資料 Basic Information

姓名 Name	身份證號碼 ID No.
計劃編號 Contract No.	指示生效日期 Instruction Effective Date

客戶指示內容 Client Instruction Details

(1) 更改聯絡資料 Change Contact Information

手提電話 Mobile No.	住宅電話 Home No.	電郵 Email
居住住址 Residential Address		通訊地址 Mailing Address

(2) 個人計劃 - 變更供款資料 Individual Scheme - Change of Contribution Information

- 暫停每月從自動轉帳帳戶扣除每月供款，直至另行通知
Do not collect monthly contribution from the Autopay Bank Account, until further notice.
- 更改每月供款金額至: 澳門幣
Change monthly contribution amount to: MOP _____
- 註: 金額必須為澳門幣一百元的整倍數。
Remarks: Amount must be in multiples of one hundred.

(3) 共同計劃 - 變更供款資料 Joint Scheme - Change of Contribution Information

- 有關第 7/2017 號法律第二十六條第二款、第三款及第四款所指的免除供款部分所作的安排，更改為:
Change arrangement for the part of contribution that can be waived according to Paragraphs 2, 3 and 4 under Article 26 of Law no. 7/2017 to:
- 就可免除僱員供款部分，僱員決定不作供款，直至另行通知
For the part of Employee contribution that can be waived, Employee decides **not** to make contribution, until further notice.
- 就可免除僱員供款部分，僱員決定作出供款，直至另行通知
For the part of Employee contribution that can be waived, Employee decides to make contribution, until further notice.
- 更改僱員供款比率為 _____ % (須為至少5%或以上的整數)
Change Employee Contribution Rate to _____ % (minimum 5%, and the percentage must be in whole number)

(4) 其他指示 Other Instructions

僱員/個人帳戶擁有人簽署 Signature of Employee or Account Holder of Individual Scheme

(請按身份證簽署 Please sign according to your ID)	日 DD	月 MM	年 YYYY
	簽署日期 Signing Date		